



# KIDS' CITY PRODUCER

A Kids' City Producer owns KC Celebration by communicating with artists, running the cue-to-cue rehearsal, and providing feedback to all artists involved in the service.

## TIME COMMITMENT

- ▶ Producers serve one weekend a month for multiple KC Celebration Services.
- ▶ Arrive at the time designated by the Arts Coordinator prepared to lead the cue-to-cue rehearsal.
- ▶ Preparation time during the week.
- ▶ Participate in Kids' City University.

## QUALIFICATIONS

- ▶ Producers are moving towards maturity in the 3C's: Celebrate, Connect, Contribute.
- ▶ Producers are committed to being a positive role model. This responsibility applies to speech, actions, and dress.
- ▶ Producers have the spiritual gift of leadership.
- ▶ Producers must have a completed application, background check, 2 reference forms, and signed Kids' City Leader Covenant on file.

## WHAT DOES A WIN LOOK LIKE?

- ▶ The producer clearly communicated expectations and call times to the artists involved in the service prior to the weekend.
- ▶ The cue to cue is executed in a timely manner and all elements are rehearsed.
- ▶ The KC Celebration environment is set up and ready to go before the kids arrive.
- ▶ Kids can articulate the Big Idea by the end of KC Celebration.

## KEYS TO WINNING

### BE COMMITTED TO PREPARATION TIME DURING THE WEEK.

- ▶ Call or email to confirm all participants on your weekend including Worship Leader, Tech, Communicator, and any Actors scheduled.
- ▶ Make sure all your artists have the materials they need to prepare. Worship Leaders need the motion DVD, music CD and KC Celebration Curriculum. Communicators need the KC Celebration Curriculum.

### TIPS FOR MAKING KC CELEBRATION SUCCESSFUL

- ▶ Arrive early enough to make sure tech (lights and sound) is set up and all environmental pieces are in place prior to the cue-to-cue rehearsal.
- ▶ Retrieve the producer packet from the campus bin. The producer packet contains all the materials needed for KC Celebration (CDs, DVDs, Props, etc.).
- ▶ Welcome the artists as they arrive.
- ▶ Assist tech at setting microphones on the Communicator and Worship Leader.
- ▶ Plan to begin your cue-to-cue rehearsal 45 minutes before the service begins. This will allow time to rehearse all elements and troubleshoot any problems. Rehearse every moment of the KC Celebration Service.
- ▶ Pray with the entire KC Celebration team prior to the service.
- ▶ Tear down the KC Celebration room after the last weekend service.
- ▶ Evaluate the quality of the experience and provide feedback and coaching to the artists involved

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## COACHING QUESTIONS

1. How are you?
2. What are you celebrating?
3. What challenges are you facing?
4. How will you tackle those challenges?
5. How can I help?
6. How can I pray for you?

## PROGRESS TOWARD WINNING

### QUESTIONS

- ▶ How did your last producer role experience go?

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- ▶ Were you prepared to the best of your ability the last time you produced? If not, what could you do to improve your preparation?

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- ▶ What aspects of the role are easy for you? What aspects of the role are challenging to you?

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- ▶ What training would you like to receive to improve your skills and knowledge of the producer role?

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## 3 C QUESTIONS

### CELEBRATE

- ▶ What is God teaching you while reading His Word?
- ▶ What has God been saying to you lately in prayer?
- ▶ How are you being challenged through participation in Celebration services?

### CONNECT

- ▶ How are you experiencing Biblical community in your small group?
- ▶ How are you being cared for? What needs can be met?
- ▶ What have you been learning through Leadership Community?

### CONTRIBUTE

- ▶ Are you tithing? What steps do you need to take in the area of generosity?
- ▶ Which spiritual gifts are you enjoying using the most? What is an area you would like to explore?

## EVALUATION

**GREEN LIGHT** - What are you doing the best at in your role? Write it below and CELEBRATE IT!

**RED LIGHT** - What area do you need to focus on?

### EVALUATION DATE



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### EVALUATION DATE



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