



# KIDS' CITY TECH ASSISTANT

A Technical Assistant provides audio and video technical support for the KC Celebration experience.

## TIME COMMITMENT

- ▶ Technical Assistants serve one weekend a month for multiple KC Celebration Services.
- ▶ Arrive at the time designated by the Arts Coordinator or Producer to set up technical equipment in time for the cue-to-cue rehearsal.
- ▶ Attend technical training when provided.

## QUALIFICATIONS

- ▶ Technical Assistants are moving towards maturity in the 3C's: Celebrate, Connect, Contribute.
- ▶ Technical Assistants are committed to being a positive role model. This responsibility applies to speech, actions, and dress.
- ▶ Willingness to learn how to operate all equipment.

## WHAT DOES A WIN LOOK LIKE?

- ▶ Arrives on time making sure the audio and video equipment are set up and ready to go by the designated starting time for the cue-to-cue rehearsal.
- ▶ Executes a flawless service flow.
- ▶ Knows how to troubleshoot technical problems quickly and calmly.
- ▶ Works well with all artists, the Producer, and/or the Arts Coordinator involved with the KC Celebration service.

## KEYS TO WINNING

- ▶ Take advantage of Technical Arts training workshops offered through School for the Arts or Kids' City.
- ▶ Arrive on the weekend with plenty of time to set up the sound board, projector, DVD player, CD player, microphones, mic cables, and lights before the cue-to-cue rehearsal.
- ▶ Read through the cue sheet making note of all the transitions. Use the cue sheet as a guide during the rehearsal and the Celebration service. (Consider reading through the curriculum prior to the weekend so that you are familiar with the content and flow of the service.)
- ▶ Test the Worship CD, PowerPoint CD, and DVD before the cue-to-cue rehearsal to make sure all the equipment is working properly.
- ▶ Practice the transitions during the cue-to-cue rehearsal. If a transition is difficult, ask the Producer if you can practice it multiple times.
- ▶ Take direction from the Producer and/or Arts Coordinator.
- ▶ Report problems with media equipment to the Producer and/or Arts Coordinator.
- ▶ Tear down equipment after the last service putting everything away safely and neatly to protect the equipment and ensure it is ready for the following weekend.

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## COACHING QUESTIONS

1. How are you?
2. What are you celebrating?
3. What challenges are you facing?
4. How will you tackle those challenges?
5. How can I help?
6. How can I pray for you?

## PROGRESS TOWARD WINNING

### QUESTIONS

- ▶ How did your last experience running tech go?

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- ▶ Were you prepared to the best of your ability the last time you ran tech? If not, what could you do to improve your preparation?

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- ▶ What aspects of the role are easy for you? What aspects of the role are challenging to you?

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- ▶ What training would you like to receive to improve your skills as a technical assistant?

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## 3 C QUESTIONS

### CELEBRATE

- ▶ What is God teaching you while reading His Word?
- ▶ What has God been saying to you lately in prayer?
- ▶ How are you being challenged through participation in Celebration services?

### CONNECT

- ▶ How are you experiencing Biblical community in your small group?
- ▶ How are you being cared for? What needs can be met?
- ▶ What have you been learning through Leadership Community?

### CONTRIBUTE

- ▶ Are you tithing? What steps do you need to take in the area of generosity?
- ▶ Which spiritual gifts are you enjoying using the most? What is an area you would like to explore?

## EVALUATION

GREEN LIGHT - What are you doing the best at in your role? Write it below and CELEBRATE IT!

RED LIGHT - What area do you need to focus on?

### EVALUATION DATE



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### EVALUATION DATE



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